### 2020 College Mentor Job Description

If you are passionate about making a positive impact on the future of our students, this is an opportunity you should not miss.

Silicon Valley Education Foundation has been partnering with school districts since 2008 to offer Elevate [Math], a yearly summer intervention program to prepare students to successfully complete their next level Common Core math course. Elevate [Math]’s goal is to support “nearly meeting standard” students in their college and career pathway, particularly those furthest from access and opportunity.

**College Mentors** serve as role models to Elevate [Math] students during the duration of the program, inspiring and challenging students to continue growing a college-going mindset.

### Elevate [Math] Program Details

| Professional Development | • Program Orientation & Professional Development (12 hours)  
|                          |   • Mandatory pre-program training  
|                          |     • **June 5** (8:30 - 4:30) & **June 6** (8:15 - 12:30) (if starting before June 12)  
|                          |       Silicon Valley Education Foundation Office - 1400 Parkmoor Ave, San Jose, 95126  
|                          |     • **June 12** (8:30 - 4:30) & **June 13** (8:15 - 12:30)  
|                          |       Santa Cruz University Extension - 3175 Bowers Ave, Santa Clara, 95054  
|                          |   • Professional Learning Community (2 hours)  
|                          |     • Meet with Elevate [Math] Staff and other College Mentors to learn share common classroom misconceptions and learn best practices.  
|                          |   • **Material Pick-up** (time and location TBD)  
| Program Logistics | Specific dates for the 19-day (3rd-8th grade) and 24-day (9th-10th grade) programs are determined by each district, starting mid-June (end dates vary between July and August)  
|                   | Each session runs on average for 4 hours a day (4-5 days a week), but exact hours are determined by district needs.  
|                   | Role includes some out-of-class prep, meetings, events; and can include some IT support in a virtual environment.  
| Location | Each class is held at a specific site determined by each district, or will be virtual due to distance learning requirements.  
| Compensation | **Elementary & Middle School Programs:** $2000  
|             | **High School Programs:** $3000+  
|             | *Full compensation includes complete fulfillment of all PD and PLC dates, daily class commitment, 4 hours out-of-class prep, and required logistics.*
Responsibilities | Duties

- Support up to 3 classrooms with math instruction and activities, plus provide IT support
- Deliver college readiness lessons in collaboration with teachers in each class
- Deliver one STEM hands-on activity per classroom or virtual class
- Assist Elevate [Math] staff, teachers, and tech professionals with Career Inspiration Workshops
- Provide administrative support (e.g. calling parents, recording student attendance, etc.)
- Assist with logistics of the College Day Visit (high school only)
- Serve as a mentor and positive role model to students
- Use classroom pictures or online examples and anecdotes to create and present an end-of-program slideshow

Qualifications | Background

- Currently enrolled in college or a recent college graduate
- Interest in working with K-12th grade students in an academic setting
- Demonstrated written and verbal communication skills
- Ability to teach SVEF-provided curriculum to a classroom of 15-30 students
- Ability to work both independently and collaboratively within a classroom setting
- Proof of TB test results and district-specific fingerprinting are required prior to working with students. Both costs will be reimbursed by SVEF

Apply Now at [https://www.tfaforms.com/4764162](https://www.tfaforms.com/4764162)

Elevate [Math] Partnerships

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SVEF is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, and disability, or other legally protected status.